



CITY OF WATERTOWN, NEW YORK
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 304, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7740
FAX (315) 785-7829

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

September 28, 2017

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: October 3, 2017 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, October 3, 2017 at 3:00 p.m. in the City Council Chamber of City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the August 1, 2017 Planning Board meeting.
2. Waiver of Site Plan Approval – Request submitted by Joanna Loomis of the Watertown Urban Mission for the construction of two 480 square-foot storage buildings and associated site improvements at 247 Factory Street, Parcel Number 6-02-107.100

cc: City Council Members
Joanna Loomis, Watertown Urban Mission, 247 Factory Street, Watertown, NY 13601
Bernard H. Brown Jr., 20977 Storrs Road, Sackets Harbor, NY 13685
Justin Wood, City Engineer